

## **UNEMPLOYMENT INSURANCE ACT 63 OF 2001**

## Employers Declaration of Employees for the month of



information to be summited in towns of Section EC(19.2) wood with Door

of the UIF which is closest to the employer. The completed form can also be faxed to any of the following numbers: Pta (012) 309 5142/5286; Jhb (011) 497 3293; Dbn (031) 366 2156; Polokwane Information to be supplied in terms of Section 56(1&3) read with Regulation 13(1&2)

An employer must by the seventh day of each month inform the Commissioner of any changes arising during the previous month regarding the employer's contact details or employees remuneration details including new appointments and termination of service. The employer must forward this form to the Unemployment Insurance Fund at (012) 337-1943/44 or 337-1580/81/82 or submit same at any branch (015) 290 1670; Mmabatho (018) 384 2658; East Ldn (043) 701 3263; Blfm (051) 447 9353; CT (021) 441 8024; Wtb (013) 656 0233; PE (041) 586 1541; Gmn (011) 873 2219; George (044) 873 2568; **Pmb** (033) 394 5069; **Kimberley** (053) 832 7218.

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n 4 3 2	If the employer is not resident in the RSA, or is a body corporate not registered in the RSA, an authorised person must carry out the duties of the employer in terms of this Act.  Remuneration means actual basic salary plus payment in kind (Declare actual gross salary)  If paid Weekly, convert wages to monthly salary (weekly wages X 52/12)  Total Hours Worked ie. Actual hours worked during the month (only applicable for employees that are paid per hour)  Employers may also submit these details electronically from payrolls or on the UIF's website at <a href="https://www.labour.gov.za">www.labour.gov.za</a> Tel. no (012) 337 1680/1700  Only Applicable for Commercial Employers	EMPLOYER SIGNATURE	I, (Name of I understand that it is an offence to make a false statement.					Surname	>	EMPL	E-mail address	Address where employees listed in Item 2 work (if different to the address in 1.4)	• 1.3 Trading name of business	<ol> <li>EMPLOYER DETAILS</li> <li>UIF Employer Reference No</li> </ol>
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